



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 6c

**ACTION ITEM**

**Date of Meeting** April 14, 2020

**DATE:** April 3, 2020

**TO:** Stephen P. Metruck, Executive Director

**FROM:** Eileen Francisco, Acting Director, Aviation Facilities and Capital Programs  
Wayne Grotheer, Director, Aviation Project Management Group

**SUBJECT:** Professional Services Contract for the Airport Terminal Solid Waste Project (CIP #C800945) (Short Form)

**Amount of this request:** \$600,000

**Total estimated project cost:** \$6,400,000

**ACTION REQUESTED**

Request Commission authorization for the Executive Director to execute a contract for the Terminal Solid Waste Project at the Seattle-Tacoma International Airport for an estimated value of \$1,500,000. The amount of this request is \$600,000 with a total project estimated project cost of \$6,400,000.

**SUMMARY**

The purpose of the project is to expand capacity and improve sanitary conditions of the Airport's terminal solid waste (garbage, recycling, and compost) infrastructure. The project addresses regulatory requirements identified during recent Food and Drug Administration (FDA) site visits. The purpose of this request is to obtain authority to award a project specific design contract. Commission approved the design and preparation of bid documents for the project on October 8, 2019.

The initial design strategy for this project was to utilize an existing Indefinite Delivery Indefinite Quantity (IDIQ) professional services contract. Due to the complex nature of the project's multiple locations and timeline requirements, design fee proposals from several existing on-call design consultants exceeded expected costs and the limits of the IDIQ contract's available capacity. This Commission authorization allows for a new, competitively selected, project-specific contract to design this project. This action ensures a quality and cost effective design approach through a consistent designer for the life of the project.

This procurement will have a 10% Diversity in Contracting aspirational goal. Staff anticipates that the project will be delayed approximately nine months and the project cost will increase slightly but will not have a revised estimate until further into design.

Meeting Date: April 14, 2020

**FINANCIAL IMPLICATIONS**

Capital Expense Total

***Cost Estimate/Authorization Summary***

	Capital	Expense	Total
<b>COST ESTIMATE</b>			
Original estimate	\$6,200,000	\$200,000	\$6,400,000
<b>AUTHORIZATION</b>			
Previous authorizations	\$1,350,000	\$50,000	\$1,400,000
Current request for authorization	\$600,000	\$0	\$600,000
Total authorizations, including this request	\$1,950,000	\$50,000	\$2,000,000
Remaining amount to be authorized	\$4,250,000	\$150,000	\$4,400,000

***Annual Budget Status and Source of Funds***

This project, CIP C800945, was included in the 2020-2024 capital budget and plan of finance with a budget of \$6,200,000. The funding source would be future revenue bonds.

**ATTACHMENTS TO THIS REQUEST**

None.

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

October 8, 2019 – The Commission authorized the Executive Director to design and prepare construction documents for Terminals Solid Waste Project. At that time the total estimated project cost was \$6,400,000.